

Meeting: **Personnel Committee**  
Date: **20 July 2023**  
Time: **2.00 pm**  
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Personnel Committee**

The Committee will consider the matters listed below at the date, time and place shown above. The meeting will be open to the press and public.

Members of the Committee who wish to have information on any matter arising on the agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Please note there will be 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 3 - 4)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 6)**

## **Queries about the agenda? Need a different format?**

Contact Jemma West – 01303 853495  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website  
[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

To consider and approve, as a correct record, the minutes of the meeting held on 2 February 2023.

4. **Appointment of the Joint Staff Consultative Panel**

To appoint Members to the Joint Staff Consultative Panel for the municipal year 23/24. Membership must include the Leader of the Council and 1 member from each political group.

5. **Gender Pay Gap reporting (Pages 7 - 14)**

This report outlines the council's statutory obligations regarding the publication of gender pay gap data and provides the data for this reporting year.

6. **Report of the Head of Paid Service (Pages 15 - 20)**

This report is from the Chief Executive in relation to the adequacy of resources across the Council.

7. **HR Annual Review 2022/23 (Pages 21 - 92)**

This report presents a review of the HR function over the last financial year 2022-2023.